



## JOB DESCRIPTION

<b>Job Title:</b>	Wac Arts Facilitator: <b>Saturday Dance Tutor</b>
<b>Duration:</b> 11 <sup>th</sup>	Saturdays during term time from Saturday 20 <sup>th</sup> September 2025 until July 2026 Taught in 10-week blocks, for each of the 3 terms
<b>Hours:</b>	4 hours per week: 09:30-10:30 (ages 4 to 6) 10:45-11:45 (ages 12 to 15) 12:00-13:00 (ages 7 to 11) 13:30-14:30 (advanced skills for ages 7 to 15 years)
<b>Payment:</b>	£35 per hour (inclusive of holiday pay)
<b>Reports to:</b>	Programme Manager
<b>Location:</b>	Wac Arts, 213 Haverstock Hill, London, NW3 4QP

## JOB SUMMARY

Wac Arts is seeking a dynamic and versatile Dance Tutor to deliver engaging, inclusive, and age-appropriate dance sessions to three groups of students aged **4–6, 7–11, and 12–15 years** on **Saturdays, during term time, from 20<sup>th</sup> September 2025**.

The role requires experience and confidence in teaching **street dance, contemporary, musical theatre, and pop/commercial dance styles**. The ideal candidate will be passionate about youth arts education, understand developmental differences across age ranges, and be committed to supporting the creative voice and confidence of every child.

## SUMMARY OF KEY RESPONSIBILITIES

The following sets out the key responsibilities and is not intended as an exhaustive list. The role will require other duties relevant to providing a high-quality service.



### **Quality**

- Provide high-quality Dance classes as part of the established Digital Arts programme; working with the Programme Manager to plan an exciting and enriching curriculum for the academic year
- Plan and deliver weekly 60 minute dance classes for each age group, ensuring the content is developmentally appropriate and creatively inspiring
- Teach in a range of styles including street, contemporary, musical theatre, and pop/commercial dance
- Create a positive and supportive learning environment for all participants
- Support students in developing physical coordination, musicality, creativity, performance skills, and teamwork
- Contribute to termly sharings or end-of-term performances
- Collaborate with other Wac Arts' tutors and staff to deliver a cohesive performing arts experience
- Engage participants and encourage participants' retention
- Attend briefings, training sessions, and planning meetings where required
- Complete necessary admin such as registers, risk assessments, and progress feedback and evaluations

### **Inclusion**

- Ensure an inclusive environment, tailoring activity to meet the needs of all participants
- Adapt content to meet the needs of children and young people with additional needs or from diverse backgrounds
- Assess participants' physical conditions, capabilities and limitations
- Get to know participants and their individual needs and adaptations required
- Provide compassionate, clear and helpful feedback and advice to participants on their skills and techniques

### **Safety**

- A good understanding of health and safety, studio etiquette and maintaining a clean studio environment is also expected. Including checking the area for safety and reporting any risks.
- Ensure registers and any other relevant paperwork is completed for your activity and returned promptly to your line manager.
- Report and record any issues surrounding slips/trips/falls and safeguarding according to the Wac Arts' Policy and procedures
- Ensure safeguarding, wellbeing, and inclusion practices are embedded into all teaching
- Actively feedback on any issues or complaints to your line manager.



## **General**

- Act as a positive advocate for Wac Arts at all times

## **PERSON SPECIFICATION**

Candidates must have a clear understanding of and commitment to Wac Arts' mission, values and the objectives of the programme. Candidates will ideally possess and be able to demonstrate all or most of the following:

### **Skills and Experience**

#### **Essential**

- Degree in Dance or equivalent qualification
- At least 1 years' experience teaching dance to children and young people, ideally across a range of age groups (4–15 years)
- Strong skills in multiple dance styles: Street, Contemporary, Musical Theatre, and Pop/Commercial
- Ability to plan and deliver energetic, structured, and imaginative dance lessons
- The ability to choreograph, teach and rehearse young participants so that they are ready for performance in an inclusive and mixed discipline end of term show.
- Excellent class management and behaviour management skills
- Strong communication and interpersonal skills with young people, parents/carers, and colleagues
- A collaborative team player with a flexible and creative approach
- Excellent communication and interpersonal skills
- Understanding of safeguarding principles and child protection procedures
- An inclusive and accessible approach to working with young people of varying abilities and backgrounds

#### **Desirable**

- Relevant dance, performing arts, or teaching qualification
- Experience working in community, youth, or inclusive arts settings
- First Aid and/or Safeguarding Children training (or willingness to complete)
- Enhanced DBS check (or willingness to undergo one via Wac Arts)
- Interest in integrating dance with music, drama, or digital arts

#### **Attitude and approach**

- A positive outlook
- Able to work respectfully
- An understanding of and commitment to equality, diversity and inclusion



## **Equality**

As an equal opportunities' employer, Wac Arts is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy or maternity, race or ethnicity, religion or belief, gender identity, marriage or civil partnership.

We aspire to have a diverse and inclusive workplace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join Wac Arts. We are looking for interest from people who reflect the diversity of London and the communities we serve.

## **ABOUT WAC ARTS**

Wac Arts is a charity driven by the needs of young people and the community for over 40 years. We have a commitment to those who face barriers to opportunity, using the infinite power of the arts to unleash the extraordinary potential of young people.

Based in the Old Town Hall, Belsize Park, London NW3, Wac Arts is an inclusive creative hub where young people build confidence, artists connect, and other arts and cultural organisations thrive. Sharing our home with a variety of building partners allows for boundless collaboration, creativity and opportunity for our young people and the community.

Our home reflects the diversity of our world and celebrates our heritage of performance and participation. Our community is bound by people who will stop at nothing to inspire young people through lifelong learning and the arts.