



Trustee and Member of the Wac Arts Board and The Hamden Trust Board

Community Trustee – Role Description

This is a unique time to join the recently refreshed Wac Arts (WA) Board, under the leadership of Chair, Justina Cruickshank. You will be part of overseeing the delivery of the next phase of the organisation's transformation as devised by Chief Executive, Darius Khwaja.

WA uses the infinite power of the arts to unleash the extraordinary potential of young people and especially for those people who face barriers to opportunity. For over 40 years, WA has offered a year-round accessible programme of performing arts and media classes for young people aged 5- 30 and their families. Now we want to do even more.

Our ambition is to significantly increase the number of young people who benefit from the transformational effect of WA and extend our work to communities less engaged locally, regionally and nationally.

We are very excited to be embarking on the next stage in the journey of this remarkable organisation. We hope you are as excited about the future of Wac Arts as we are and look forward to receiving your application.

General responsibilities

- Ensure the organisation pursues its stated objects as defined in its governing document, by developing and agreeing a long-term strategy
- Ensure the organisation complies with its governing document, charity law, company law and relevant regulations, codes of conduct and recognised sources of good practice in the sector
- Ensure the organisation applies its resources exclusively in pursuance of its charitable objects for the benefit of the public
- Ensure that the organisation defines its goals and evaluates performance against agreed targets
- Safeguard the good name and values of the organisation
- Ensure the effective and efficient administration of the organisation, including having appropriate policies and procedures in place
- Ensure the financial stability of the organisation
- Protect and manage the property of the charity and ensure the proper investment of the charity's funds
- be an active member of the Board and any specific committees
- approve (or not) the annual budget and statutory accounts
- advance the organisation's work through regular attendance at its events and as ambassador for the Charity

In addition to the above statutory duties, each trustee should use any specific skills, knowledge or experience they have to help the board of trustees reach sound decisions. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice and guidance on new initiatives, or other issues in which the trustee has special expertise.

Time commitment and support

- The Board meets four times per year.
- Committees meet between one and four times a year depending on the specific committee
- Trustees are expected to attend performances and other meetings or events as representatives of the Board.
- This is a voluntary, unremunerated role.

Term of office

- Trustees are appointed to serve for three years, subject to review after one year, and typically for two terms. Trustees may serve for a maximum period not exceeding nine years.

Person Specification

Essential

- Senior level professional experience in the creative industries, education, public service, property, finance, law, HR, marketing or communications
- Lived experience of the people and local communities the organisation serves or should serve more
- Commitment to the organisation, its vision and values
- Commitment to equality, diversity and inclusivity
- The ability to devote the necessary time and effort to support the organisation effectively
- Strategic perspective, with good independent judgment and the ability to challenge assumptions constructively
- The ability to think creatively and solve problems
- The ability to work effectively as a member of a team
- Good communication skills and a willingness to speak their mind
- The ability to advocate for Wac Arts and its work

Desirable

- An understanding of Safeguarding in the education sector

Miscellaneous

- Trustees are expected to adhere to the Nolan Committee's Seven Principles of Public Life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Trustees will need to undergo a Disclosure and Barring Service (DBS) check



To apply, please send a CV and covering letter to Maria.Vasiliou@WacArts.co.uk. Please also complete the Equal Opportunities survey [here](#).

Closing date for applications is Sunday 28th November, with interviews for successful candidates w/c 6th December.

Equality

As an equal opportunities employer, Wac Arts is committed to the equal treatment of all current and prospective employees and does not condone discrimination on the basis of age, disability, sex, sexual orientation, pregnancy or maternity, race or ethnicity, religion or belief, gender identity, marriage or civil partnership.

We aspire to have a diverse and inclusive workplace and strongly encourage suitably qualified applicants from a wide range of backgrounds to apply and join Wac Arts. We are looking for interest from people who reflect the diversity of London and the communities we serve.